AVICORE DEFENSE

# Supplier Quality Audit & Evaluation

## Your Company Detail

Company Name

Contact Name/Title | E-mail

Address | City | State | Zip

Telephone | Fax

Total number of employees

____ Manufacturing ____ Quality ____ Administration

Business Type

❒ Manufacturer ❒ Distributor ❒ Other *(Describe)*

Major Products

## Quality Responsibility

Does your company maintain its own Quality Department? ❒ Yes ❒ No

Senior Quality Manager – Name/Title | E-mail

Who does the Senior Quality manager report to? – Name/Title | E-mail

## Compliance

Is your company in compliance with any of the following standards *(Check all that apply)*

❒ ISO 9000 ❒ AS9100 ❒ MIL-I-45208 ❒ MIL-Q-9858A ❒ MIL-Q-9858A ❒ Other

Are you on the Government's qualified supplier's list? ❒ QSLD ❒ QSLM

Others *(please list)* _____

Note: If your company is ISO 9000 or AS9100 Certified, fill-in the above information, sign, and date below, and return with a copy of your certificate. You **DO NOT** need to complete the survey.

## Company Info

Business Type

❒ Manufacturer ❒ Distributor ❒ Fabricator

Business Category

❒ Small ❒ HUBZone ❒ Woman-Owned ❒ Veteran-Owned ❒ Service Disabled ❒ Small Disadvantage

Company Age

Cage Code | NAICS Code | Dunn & Bradstreet Number

## Contacts

Please list key contacts in each department:

| | Name | Phone/Ext | E-mail |
|---|---|---|---|
| Management | | | |
| Sales | | | |
| Quality | | | |
| Accounting | | | |

## Acknowledgement

I hereby certify that the information supplied on this evaluation survey is accurate and representative of our company's quality system.

Signature _____ Date _____

Printed Name/Title _____ E-mail _____

*Thank You!*

For any questions please contact Carri Koehler at (810) 667-7000 or carrik@lmpro.net.

Your assistance in completing this questionnaire promptly is critical to meeting quality goals and is very much appreciated.

**THE FOLLOWING SECTION TO BE COMPLETED BY AVICORE DEFENSE INC'S QUALITY CONTROL DEPARTMENT**

❒ APPROVED ❒ DISAPPROVED ❒ CONDITIONAL APPROVAL

REMARKS: _____

SIGNATURE: _____ TITLE: _____ DATE: _____

| | | |
|---|---|---|
| Quality System | Does your company maintain a quality manual? | ❒ Yes ❒ No ❒ N/A |
| | Is the manual periodically reviewed and updated? | ❒ Yes ❒ No ❒ N/A |
| Contract Review | Are contracts (Customer Purchase orders) reviewed to ensure that all specifications and requirements can be met? | ❒ Yes ❒ No ❒ N/A |
| | Who performs the review? *Name/Title* | |
| Document and Data Control | Are controls in place to control documents that pertain to quality, including drawings and specifications? | ❒ Yes ❒ No ❒ N/A |
| | Are documents that pertain to quality reviewed and approved by authorized personnel before being used? | ❒ Yes ❒ No ❒ N/A |
| Purchasing | Are there controls that ensure that purchased products conform to specified requirements? | ❒ Yes ❒ No ❒ N/A |
| | Are certified test reports and certificates of compliance required by purchasing documents? | ❒ Yes ❒ No ❒ N/A |
| Product Identification and Traceability | Is there a product identification from receipt and during all stages of production, delivery and installation? | ❒ Yes ❒ No ❒ N/A |
| | Is there a unique identifier for individual product or batches? | ❒ Yes ❒ No ❒ N/A |
| Inspection and Testing | Are all inspection and test results documented on an inspection report, traveler, work order or other identifying documentation? | ❒ Yes ❒ No ❒ N/A |
| | Does inspection verify conformity to specified requirements, including Purchase orders and specifications? | ❒ Yes ❒ No ❒ N/A |
| | Is a sample plan utilized? | ❒ Yes ❒ No ❒ N/A |
| | Are test and/or inspection records filed and maintained? For how long? | ❒ Yes ❒ No ❒ N/A |
| | Are incoming products and supplies inspected prior to use? | ❒ Yes ❒ No ❒ N/A |
| Control of Measuring and Test Equipment | Are there procedures to control, calibrate and maintain inspection, measuring and test equipment? | ❒ Yes ❒ No ❒ N/A |
| | Is the inspection, measuring and test equipment identified with date of calibration/inspection, due date for calibration/inspection and unique identifier? | ❒ Yes ❒ No ❒ N/A |
| | Are calibration records maintained? *How long?* | ❒ Yes ❒ No ❒ N/A |
| | Are the handling, preservation and storage of inspection, measuring and test equipment sufficient to maintain their accuracy for use? | ❒ Yes ❒ No ❒ N/A |

| | | |
|---|---|---|
| Control of Non-Conforming Product | Are nonconforming products suitably identified? | ❒ Yes ❒ No ❒ N/A |
| | Is nonconforming material segregated from other material? | ❒ Yes ❒ No ❒ N/A |
| | Are there procedures which provide for control of nonconforming product, documentation of nonconformance and scraping of non- conforming product? | ❒ Yes ❒ No ❒ N/A |
| | Do controls provide for corrective action to prevent recurrences? | ❒ Yes ❒ No ❒ N/A |
| Handling, Storage, Packaging, Preservation and Delivery | Are materials handled and stored to prevent damage, contamination and/ or loss? | ❒ Yes ❒ No ❒ N/A |
| | Are age controlled items properly identified? | ❒ Yes ❒ No ❒ N/A |
| | Is material properly identified and traceable to the chemical/physical certifications or purchase order? | ❒ Yes ❒ No ❒ N/A |
| | Is product packaged properly to prevent damage during shipping? | ❒ Yes ❒ No ❒ N/A |
| Control of Quality Records | Are quality records legible? | ❒ Yes ❒ No ❒ N/A |
| | Are quality records available for evaluation by the customer? | ❒ Yes ❒ No ❒ N/A |
| | Are test reports, raw material certs, plating certs etc. maintained on file? *How long?* | ❒ Yes ❒ No ❒ N/A |
| Training | Are records retained of all training activities that your personnel undergo? | ❒ Yes ❒ No ❒ N/A |
| | Are employees adequately trained prior to performing job duties? | ❒ Yes ❒ No ❒ N/A |
| Statistical Process Control | Is SPC used in any of the manufacturing process? | ❒ Yes ❒ No ❒ N/A |
| General | Is your company approved to perform work for any major company? (e.g.Lockheed Martin, Boeing, etc.)<br>List approvals and include certifications: | ❒ Yes ❒ No ❒ N/A |